

[Your Name]  
[Your Position]  
[Your Company/Organization Name]  
[Your Company/Organization Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Position]  
[Telecom Company Name]  
[Telecom Company Address]  
[City, State, Zip Code]

Subject: Request for No Objection Certificate for SIM Card Duplication

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to formally request a No Objection Certificate (NOC) for the duplication of my SIM card associated with the following details:

- **\*\*Account Holder Name:\*\*** [Your Name]
- **\*\*Mobile Number:\*\*** [Your Mobile Number]
- **\*\*Account Number:\*\*** [Your Account Number]
- **\*\*Reason for Duplication:\*\*** [Briefly explain reason, e.g., loss of original SIM, need for a backup, etc.]

I understand the importance of security and compliance regarding SIM card issuance and duplication, and I assure you that this request is made in good faith and for legitimate reasons.

Please process this request at your earliest convenience and provide the necessary NOC to facilitate the duplication process. Should you require any additional information or documentation, feel free to contact me at the above-mentioned phone number or email address.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]