

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a discount code for my upcoming purchase. I am a loyal customer and have always appreciated the quality of your products.

If possible, I would be grateful if you could provide me with a discount code number that I can use during my next transaction.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
[Your Name]