

****DLA Letter Writing Guide for Children's Claims****

****[Your Name]****

****[Your Address]****

****[City, State, Zip Code]****

****[Email Address]****

****[Phone Number]****

****[Date]****

****Disability Living Allowance (DLA) Office****

****[Office Address]****

****[City, State, Zip Code]****

Dear Sir/Madam,

****Subject: DLA Claim for [Child's Name], [Child's National Insurance Number] or [Child's Date of Birth]****

I am writing to formally submit a claim for Disability Living Allowance (DLA) on behalf of my child, [Child's Name], who is [age] years old. [He/She/They] has been diagnosed with [specific disability or condition], which significantly impacts [his/her/their] daily life and requires additional support.

****Further Details:****

1. ****Diagnosis and Condition:****

- [Provide a brief overview of the child's diagnosis and the impact it has on their daily activities.]

2. ****Daily Living Needs:****

- [List specific areas where your child requires assistance, such as personal care, communication, mobility, etc.]

3. ****Mobility Needs:****

- [Detail any mobility issues your child faces and how it affects their ability to move around safely.]

4. ****Additional Support:****

- [Mention any extra support or aids your child requires, such as therapy, specialized equipment, or care from a professional.]

****Conclusion:****

Given the challenges [Child's Name] faces daily, we believe that [he/she/they] qualifies for DLA under the [appropriate rate] category. We have attached all necessary documents, including [list any supporting documents, such as medical reports, care plans, etc.].

Thank you for considering our claim. We look forward to your prompt response.

Yours faithfully,

[Your Name]

[Your Signature (if sending a hard copy)]

****Attachments:****

- [Document 1]

- [Document 2]

- [Document 3]