

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Doctor's Name]
[Clinic/Hospital Name]
[Clinic/Hospital Address]
[City, State, ZIP Code]

Dear [Doctor's Name],

I hope this message finds you well. I am writing to schedule a health appointment with you. Please let me know your available dates and times in the coming weeks.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,
[Your Name]