

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title/Position]
[School/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the dual language program at [School/Organization Name]. As a parent of [Child's Name] who is currently in [Grade/Class], I believe that this program will greatly benefit their academic and social development.

[Include a paragraph about your interest in dual language education, highlighting its importance and the advantages it offers.]

Furthermore, I am particularly impressed by [mention any specific features of the program, such as curriculum, teaching methods, or community involvement] that align with our family's values and educational goals.

[In this paragraph, discuss your child's strengths and how you believe they will thrive in a dual language environment, providing specific examples if possible.]

Thank you for considering our application to the dual language program. I am excited about the possibility of [Child's Name] being part of such an enriching educational experience. Please feel free to contact me if you require any further information.

Sincerely,
[Your Name]