

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a mortgage for the purchase of [Property Address]. After thorough research and consideration, I believe that this property meets all my needs, and I'm eager to move forward with the purchasing process.

As a [brief personal introduction or background], I have maintained a stable financial history, including a [mention any relevant financial achievements, like a stable income, credit score, etc.]. I am confident that my financial profile will enable me to fulfill the mortgage obligations.

I am seeking a mortgage of [specific amount] for a [type of mortgage, e.g., 30-year fixed, FHA, etc.], and I would appreciate your assistance in understanding the options available to me. Attached to this letter are the relevant documents, including my income statements, credit report, and any other necessary paperwork.

Please let me know if you require any additional information or documentation to facilitate this process. I appreciate your time and consideration, and I look forward to your prompt response.

Thank you for your assistance.

Sincerely,
[Your Name]