

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Mortgage Lender's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Mortgage Lender's Name],

Subject: Request for Mortgage Information

I hope this letter finds you well. My name is [Your Name], and I am interested in obtaining a mortgage for the purchase of a property located at [Property Address].

I would like to request information regarding the mortgage options available through your institution, including:

- Interest rates
- Loan terms
- Eligibility requirements
- Any associated fees

Additionally, I am interested in understanding the pre-approval process and the necessary documentation that will be required.

Please let me know a suitable time for us to discuss this further or if you could provide the information via email. I appreciate your assistance and look forward to your prompt response.

Thank you for your time and consideration.

Sincerely,

[Your Name]