

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Department of Motor Vehicles]  
[Office Address]  
[City, State, Zip Code]

Subject: Justification for Driver's License Renewal

Dear [DMV Official's Name/To Whom It May Concern],  
I am writing to formally request the renewal of my driver's license,  
which is set to expire on [Expiration Date]. My license number is  
[License Number].

I would like to provide the following justification for my request:

1. **\*\*Reason for Renewal:\*\*** [Explain your reason, such as needing a  
license for work, commuting, or personal matters.]

2. **\*\*Current Status:\*\*** [Mention any relevant circumstances such as  
health, work, or personal responsibilities that necessitate your  
license.]

3. **\*\*Additional Supporting Information:\*\*** [Include any documents,  
evidence, or previous correspondence that supports your case.]

I appreciate your understanding and consideration of my request. Please  
let me know if you need any additional information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]