

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Subject: Financial Support Letter for Visa Application

Dear [Recipient's Name],

I, [Your Full Name], residing at [Your Address], am writing this letter to provide financial support for [Applicant's Full Name], who is applying for a visa to [Country].

I confirm that I will be responsible for all financial costs associated with [Applicant's Full Name]'s stay in [Country], including accommodation, living expenses, travel, and any other costs that may arise during their visit.

I am currently employed at [Your Employer's Name], and my position is [Your Job Title]. My annual income is [Your Annual Income], and I have sufficient funds to support [Applicant's Full Name] during their stay. Attached to this letter are copies of my financial documents, including bank statements, proof of income, and any other relevant information to demonstrate my ability to provide the necessary support.

Please do not hesitate to contact me if you require any further information or documentation.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]