

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To Whom It May Concern,

I am writing to provide a character reference for [Applicant's Full Name], who is applying for a visa to [Country]. I have known [him/her/them] for [number of years] years and can confidently attest to [his/her/their] character and integrity.

[Provide a brief description of your relationship with the applicant, including how you met and your experiences together.]

During our time together, I have observed [Applicant's Name] demonstrate qualities such as [mention relevant qualities such as honesty, responsibility, kindness, etc.]. [Include specific examples that illustrate these qualities.]

I believe that [Applicant's Name] would be an asset to [Country] and will adhere to all laws and regulations during [his/her/their] stay.

[He/She/They] is committed to [mention any relevant goals or intentions related to the visa application].

Please feel free to contact me at [phone number] or [email address] if you require any further information or clarification regarding

[Applicant's Name].

Thank you for considering this reference.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]