

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a professional DJ with [X years] of experience in the industry. I am reaching out to offer my services for your upcoming event on [event date].

I specialize in [music genres or types of events you cater to], and I have a proven track record of creating unforgettable experiences for audiences. My setup includes [briefly describe your equipment and sound system].

Please find attached my portfolio and testimonials from previous clients. I would love the opportunity to discuss how I can contribute to the success of your event.

Thank you for considering my proposal. I look forward to the possibility of working together.

Warm regards,

[Your Name]
[Your DJ Name/Business Name]
[Your Website or Social Media Links]