

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Client's Name]  
[Client's Address]  
[City, State, Zip Code]

Subject: DJ Hire Agreement for [Event Name/Date]

Dear [Client's Name],

This letter serves as an agreement between [Your Name or DJ Company Name] (hereafter referred to as "DJ") and [Client's Name] (hereafter referred to as "Client") for the DJ services at [Event Name] scheduled for [Event Date] at [Event Venue].

**\*\*1. Services Provided:\*\***

The DJ agrees to provide the following services:

- Sound system setup and operation
- Music playlist based on client preferences
- Emcee duties if required
- [Any additional services]

**\*\*2. Event Details:\*\***

- Date of Event: [Event Date]
- Venue: [Event Venue]
- Event Start Time: [Start Time]
- Event End Time: [End Time]

**\*\*3. Payment:\*\***

The total fee for services is [Total Fee]. A deposit of [Deposit Amount] is due upon signing this agreement to secure the booking. The remaining balance of [Remaining Amount] is due [Payment Due Date or on Event Day].

**\*\*4. Cancellation Policy:\*\***

In the event of a cancellation by the Client, the following terms apply:

- [Insert cancellation terms]

**\*\*5. Liability:\*\***

The DJ will not be held liable for any injuries or damages sustained during the event.

**\*\*6. Governing Law:\*\***

This agreement shall be governed by the laws of [Your State/Country].

By signing below, both parties agree to the terms outlined in this agreement.

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[Your Name]

DJ

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[Client's Name]

Client

[Date]