

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Venue/Organization Name]  
[Venue Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am a professional DJ specializing in [genres of music you play]. I am writing to formally register my interest in performing at [Venue/Organization Name].

I have experience performing at various events, including [mention any relevant experience or notable gigs]. I believe my style would be a great fit for your [event/venue].

Please find attached my DJ portfolio, including samples of my work and previous event highlights. I would greatly appreciate the opportunity to discuss this further and explore any potential gigs you might have available.

Thank you for considering my application. I look forward to hearing from you soon.

Best regards,

[Your Name]  
[Your DJ Name/Stage Name]  
[Social Media Links/Website, if applicable]