

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request registration as a DJ with [Organization Name]. I am passionate about music and have strong experience in performing at various events. Please find attached my resume and references that outline my experience. I am eager to adhere to all requirements and guidelines set forth by your organization.

Thank you for considering my application. I look forward to your positive response.

Sincerely,
[Your Name]