

[Your Name]  
[Your Position]  
[Event Name]  
[Organization Name]  
[Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[DJ's Name]  
[DJ's Business Name]  
[DJ's Address]  
[City, State, Zip Code]

Dear [DJ's Name],

We are excited to announce that [Event Name] will be taking place on [Event Date] at [Event Location]. As one of the premier events in [City/Area], we are looking for talented DJs to help us create an unforgettable experience for our attendees.

We would like to formally invite you to register as a DJ for this event. Below are the details regarding your registration:

- Event Date: [Event Date]
- Event Location: [Event Location]
- Performance Time: [Performance Time]
- Length of Set: [Length of Set]
- Compensation: [Compensation Details]

To secure your spot, please complete the registration form attached and return it by [Registration Deadline]. Additionally, feel free to provide links to your mixes or any promotional materials you'd like to share. We are looking forward to your participation in making [Event Name] an incredible event. If you have any questions, please do not hesitate to reach out.

Thank you, and we hope to hear from you soon!

Best regards,

[Your Name]  
[Your Position]  
[Organization Name]  
[Website or Social Media Links]  
[Optional: Event Logo]