

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Licensing Authority/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for DJ License

I am writing to formally apply for a DJ license to operate as a professional disc jockey in [City/Area]. I have [number] years of experience in the music industry and am committed to promoting a safe and enjoyable environment for all attendees.

As part of my application, I have attached the required documents, including my identification, proof of residency, and any relevant certifications.

I appreciate your attention to my application and look forward to your positive response.

Thank you for your time and consideration.

Sincerely,

[Your Signature (if submitting by mail)]

[Your Printed Name]