

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Licensing Authority/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for a Professional DJ License. My name is [Your Name], and I have been active in the music industry for [number] years. I am committed to providing quality entertainment and ensuring that all legal requirements are met in my performances.

As part of my application, I am including the necessary documentation, which consists of:

- Proof of identity
- Documentation of my performance history
- [Any other relevant documents, e.g., equipment insurance, references, etc.]

I understand the importance of compliance with local regulations and am dedicated to upholding the standards set forth by your authority. I am eager to contribute to the music scene in [City/Region] and would be honored to receive this license.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Typed Name]