

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Organization/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for a DJ license. My name is [Your Name], and I am a professional DJ with [number of years] years of experience in the music industry. I am seeking a license to [purpose of the license, e.g., perform at events, operate a mobile DJ service].

[Briefly describe your background, including relevant experience, skills, and any previous licenses held.]

I am committed to adhering to all rules and regulations associated with the DJ license and maintaining the highest standards of professionalism. I have [mention any relevant certifications, training, or membership in professional organizations].

Enclosed with this letter are the required documents:

1. Completed application form
2. Copy of my identification
3. Proof of residency
4. Background check (if applicable)
5. Other relevant documents

I appreciate your time and consideration of my application. I am looking forward to the opportunity to contribute to the local music scene and am happy to provide any additional information you may require.

Thank you for your attention to my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]