

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Title/Position]  
[Department/Organization]  
[Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Application for DJ License

I hope this letter finds you well. My name is [Your Name], and I am a freelance DJ with [number] years of experience in the music industry. I am writing to formally apply for a DJ license to legally perform and host events within [City/State].

I have been involved in various events including [types of events, e.g., weddings, corporate functions, clubs], where I have showcased my skills and passion for music. I believe that obtaining a DJ license will enable me to expand my services and contribute to the vibrant music scene in [City/State].

Please find enclosed the necessary documents, including:

- A copy of my government-issued ID
- Proof of residency
- A detailed resume outlining my experience and references
- Any required application fees

I am committed to adhering to all regulations and guidelines stipulated by the [Locating Licensing Authority]. Thank you for considering my application, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending by mail)]