

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

City Council
[City Council's Address]
[City, State, ZIP Code]

Dear City Council Members,

Subject: Request for DJ License

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request a DJ license for my business, [Your Business Name], located in [Business Address or Venue Name].

As a passionate DJ with [number] years of experience, I aim to contribute to our community by providing high-quality music and entertainment at various events, including weddings, corporate functions, and local gatherings. I believe that my services will not only enhance the experience for attendees but also promote local culture and community engagement.

I understand the importance of adhering to all legal regulations and guidelines set forth by the city. I assure you that I will comply with all necessary requirements and maintain a safe and enjoyable atmosphere for all participants.

I kindly ask for your support in granting me the necessary DJ license so that I can continue to serve our community effectively. Please find attached all required documentation for your review.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Business Name]