

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Verification of Employment Eligibility

Dear [Employer's Name],

I am writing to confirm my eligibility to work in the United States as verified by the Department of Homeland Security (DHS). Please consider this letter as formal communication regarding my status.

I, [Your Full Name], am a lawful non-citizen with the necessary documentation to work in the U.S. My relevant information is as follows:

- **DHS Verification Number:** [Insert number]
- **Status:** [Status such as "Permanent Resident," "Refugee," etc.]
- **Expiration Date (if applicable):** [Insert date]

Should you require further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Job Title (if applicable)]