

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Department of Homeland Security

[Office Address]
[City, State, Zip Code]

Subject: Verification Request for [Specific Purpose]

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to provide necessary information for verification purposes as requested by the Department of Homeland Security. My details are as follows:

****Full Name:**** [Your Full Name]

****Date of Birth:**** [Your Date of Birth]

****Nationality/Country of Origin:**** [Your Nationality]

****Immigration Status:**** [Your Immigration Status] (e.g., Permanent Resident, Visa Holder, etc.)

****Application/Case Number:**** [Your Application or Case Number, if applicable]

I understand that this verification is crucial for [explain why verification is needed, e.g., employment authorization, residency confirmation, etc.]. To assist in your review, I have attached the following documents:

1. [Document Type 1] - [Description of Document]
2. [Document Type 2] - [Description of Document]
3. [Document Type 3] - [Description of Document]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need further information or additional documentation. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]