

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Case Officer's Name]
[Department of Homeland Security]
[Office Address]
[City, State, Zip Code]
Subject: Inquiry Regarding DHS Application Outcome - [Your Application Number]
Dear [Case Officer's Name],
I hope this letter finds you well. I am writing to inquire about the outcome of my application submitted on [Submission Date] under application number [Your Application Number].
As the processing timeline has exceeded the standard duration, I would like to request any updates regarding the status of my application.
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
[Your Name]
[Signature (if sending a hard copy)]