

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department of Homeland Security]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to support my application for [specific program/position] within the Department of Homeland Security. My passion for [relevant field/issue] and my commitment to serving my community make me a strong candidate for this opportunity.

Throughout my career, I have gained valuable experience in [relevant experience or skills], which I believe aligns perfectly with the goals and mission of the DHS. Specifically, my work with [specific project or organization] has equipped me with the skills needed to [specific tasks or responsibilities related to the position].

I am particularly drawn to the DHS because [reason for your interest in DHS], and I am eager to contribute to [specific goals of the DHS]. My ability to [specific skills or experiences] will enable me to make a meaningful impact in this role.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of the Department of Homeland Security.

Sincerely,

[Your Name]