

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department of Homeland Security]
[Address]
[City, State, Zip Code]

Subject: Submission of Application for [Specify Application Type]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally submit my application for [specify application type, e.g., "U.S. Citizenship," "Visa Waiver," etc.], in accordance with the guidelines set forth by the Department of Homeland Security.

Attached to this letter, you will find the following documents to support my application:

1. [Document 1]
2. [Document 2]
3. [Document 3]

(Continue listing documents as necessary)

I appreciate your consideration of my application and look forward to your response. Please feel free to contact me at [your phone number] or [your email address] should you require additional information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]