

[Your Company Logo]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your order #[Order Number] has been shipped via DHL. Below are the details of your shipment:

****Tracking Number:**** [Tracking Number]

****Shipment Date:**** [Shipment Date]

****Estimated Delivery Date:**** [Estimated Delivery Date]

You can track your shipment using the following link: [Tracking Link]

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for choosing [Your Company Name]!

Best regards,

[Your Name]

[Your Position]

[Your Company Name]