

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

DHL Express

[Company Address]
[City, State, ZIP Code]

Dear DHL Customer Service Team,

Subject: Inquiry Regarding Delivery Policy

I hope this message finds you well. I am writing to inquire about the delivery policies of DHL, specifically regarding [specific aspect of delivery policy you are interested in, e.g., delivery times, international shipping, tracking information].

I would appreciate it if you could provide detailed information regarding [specific questions or clarifications you need]. This information will help me better understand and utilize your services.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]