

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Department of Homeland Security]
[Office Address]
[City, State, Zip Code]

Subject: Authorization Letter for DHS Approval

Dear [Recipient Name],

I, [Your Name], am writing this letter to authorize [Authorized Person's Name] to act on my behalf in all matters related to my application for [specific purpose or application type] with the Department of Homeland Security.

I confirm that [Authorized Person's Name] has my full consent to communicate with and receive information from the Department of Homeland Security regarding my application.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any additional information or verification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]