

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

[Date]
[Agent's Name]
[Agency's Name]
[Agency's Address]
[City, State, Zip Code]

Dear [Agent's Name],

I am seeking representation for my [genre] novel, [Title], complete at [word count] words. [Sentence or two about your writing background or credentials, if any.]

[Briefly introduce your book with a compelling hook--share the main character(s), the central conflict, and what's at stake. Include any relevant themes or unique elements that make your story stand out.]

[Include a short comparison to similar authors or books in the genre, if applicable, to help the agent understand where your book fits in the market.]

[Conclude with any relevant personal information or mention any writing accolades, publications, or memberships in writers' organizations, if applicable.]

Thank you for considering my work. I have included [any materials requested by the agent, e.g., the first ten pages, a synopsis, etc.], and I look forward to your response.

Sincerely,

[Your Name]

[Optional: Your website or social media links]