

[Your Name]  
[Your Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Funding Organization Name]  
[Funding Organization Address]  
[City, State, Zip Code]

Dear [Funding Organization/Specific Person's Name],

Subject: Funding Request for [Startup Name]

I hope this letter finds you well. My name is [Your Name], and I am the [Your Title] of [Company Name], a startup focused on [brief description of what your startup does].

We are seeking funding to [specific purpose of funding, e.g., launch a product, expand operations, etc.]. Our mission is to [insert mission statement or objective], and we have achieved [mention any milestones, achievements, or progress].

Currently, we are looking to raise [specify amount] to [explain what the funds will be used for in more detail]. Our financial projections indicate that this funding will enable us to [mention expected outcomes and growth potential].

We believe that [Funding Organization Name] aligns well with our vision and goals, and we would be honored to partner with you. Enclosed are our detailed business plan and financial projections for your review.

Thank you for considering our request. I look forward to the opportunity to discuss this further.

Sincerely,

[Your Name]  
[Your Title]  
[Company Name]  
[Website URL (if applicable)]