

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Doctor's Name]
[Clinic/Hospital Name]
[Clinic/Hospital Address]
[City, State, Zip Code]

Dear [Doctor's Name],

I hope this letter finds you well. I am writing to request an appointment for a medical consultation.

[Briefly explain the reason for the appointment or any specific issues you would like to discuss.]

I am available on the following dates and times:

- [Date and Time Option 1]
- [Date and Time Option 2]
- [Date and Time Option 3]

Please let me know which option works best for your schedule.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]