

[Your Company Letterhead]

[Date]

[Recipient Name]

[Title]

[Department/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for [Project/Proposal Name] at DFW Airport
We, [Your Company Name], are pleased to submit this Letter of Intent to express our interest in [brief description of the project or proposal] at Dallas/Fort Worth International Airport (DFW).

Our objectives include:

1. [Objective 1]

2. [Objective 2]

3. [Objective 3]

We believe our [mention your company's strengths or experience relevant to the project] makes us an ideal candidate to [achieve specific goals at DFW].

Next steps:

We would appreciate the opportunity to [discuss potential collaboration, present our proposal in detail, etc.]. We are prepared to engage in further discussions and look forward to your response.

Thank you for considering our interest.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Phone Number]

[Email Address]