

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Loan Institution's Name]  
[Institution's Address]  
[City, State, Zip Code]

Subject: Request for No Objection Certificate (NOC) for Loan

Dear [Loan Officer's Name/Designation],

I hope this letter finds you well. I am writing to formally request a No Objection Certificate (NOC) for my loan account numbered [Loan Account Number].

I have successfully completed all necessary payments as agreed upon in the loan agreement and am now seeking a NOC to confirm that there are no outstanding dues against my loan.

Please find attached relevant documents for your reference.

I would appreciate your prompt assistance with this request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]