

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Address]
[City, State, ZIP Code]

Subject: No Objection Certificate (NOC)

Dear [Recipient's Name],

I, [Your Name], hereby issue this No Objection Certificate (NOC) for [describe the purpose of the NOC, e.g., property sale, employment, etc.]. I confirm that I have no objection to [detail the action or request, e.g., the sale of property located at [address] by [seller's name], or the employment of [employee's name] in [company name]].

This certificate is issued upon the request of [mention any relevant parties, if applicable] to serve as a formal confirmation of my non-objection.

Should you require any further information, please feel free to contact me.

Thank you.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position, if applicable]
[Your Company Name, if applicable]