

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Police Department Name]  
[Department Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific position] with the DC Police Department, as advertised [where you found the job posting]. With my background in [relevant experience], I am eager to contribute to the safety and well-being of our community.

I have a strong foundation in [related skills or experiences], having worked in [related field or job]. My experience has taught me the importance of [specific related value, such as teamwork, communication, or problem-solving], which I believe aligns well with the mission and values of the DC Police Department.

I am particularly drawn to this position because [mention any specific reason related to the department or community]. I am excited about the opportunity to [how you plan to contribute], and I am committed to upholding the standards of integrity and respect that the DC Police Department represents.

Thank you for considering my application. I look forward to the possibility of discussing further how I can support the important work of your department. I can be reached at [your phone number] or [your email address].

Sincerely,  
[Your Name]