

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[School Name]
[School Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Health Exemption

I hope this letter finds you well. I am writing to formally request a health exemption for my child, [Child's Name], who is enrolled in [Grade/Class] at [School Name].

Due to [briefly explain the medical condition or reason for the exemption], I believe it is in my child's best interest to receive this exemption. Attached to this letter are the necessary documents from [doctor's name or institution] that support this request.

I appreciate your consideration of this request and look forward to your positive response. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]