

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Gas Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Application for Residential Gas Connection

Dear [Gas Company Representative's Name],

I hope this letter finds you well. I am writing to formally apply for a residential gas connection to my property located at [Your Address].

I have recently moved into the premises and would like to set up a gas connection for cooking, heating, and other domestic needs.

Please find my details below for your reference:

- Name: [Your Name]
- Address: [Your Address]
- Type of connection required: [e.g., cooking gas, heating, etc.]
- Preferred installation date: [Date]

I would appreciate your guidance on any necessary documents or requirements needed to process my application.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,
[Your Name]
[Signature (if sending a hard copy)]