

****Gas Connection Application Request Format****

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Manager

[Gas Company Name]
[Gas Company Address]
[City, State, Zip Code]

Subject: Application for Gas Connection

Dear Sir/Madam,

I am writing to request a new gas connection at my residence located at [Your Address]. Below are the details for processing my application:

1. ****Applicant Details:****

- Name: [Your Full Name]
- Address: [Your Full Address]
- Contact Number: [Your Phone Number]
- Email: [Your Email Address]

2. ****Property Details:****

- Type of Property: [Residential/Commercial]
- Ownership Status: [Owned/Rented]
- Duration of Stay: [Duration of Stay in Months/Years]

3. ****Required Connection Details:****

- Type of Gas Connection: [Domestic/Commercial]
- Number of Gas Appliances: [Number]

4. ****Additional Documentation:****

- [List any documents you are attaching, such as Identity Proof, Address Proof, Property Documents, etc.]

I kindly request you to process my application at your earliest convenience. Please feel free to contact me if you require any further information or clarification.

Thank you for your attention to this matter. I look forward to your prompt response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]
