

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Gas Company Name]
[Gas Company Address]
[City, State, Zip Code]

Subject: Request for Gas Supply Establishment

Dear [Recipient Name or "Customer Service"],

I hope this letter finds you well. I am writing to formally request the establishment of gas supply services at my property located at [Property Address].

Please find the necessary details below:

- **Applicant Name:** [Your Name]
- **Property Address:** [Property Address]
- **Type of Property:** [Residential/Commercial]
- **Previous Gas Service Provider (if applicable):** [Previous Provider Name]
- **Desired Start Date for Gas Supply:** [Desired Date]
- **Contact Information:** [Your Phone Number and Email Address]

I have attached any relevant documents required for this process, including [list any attached documents, such as a copy of ID, proof of residence, lease agreement, etc.].

I appreciate your prompt attention to this matter and look forward to your confirmation regarding the initiation of the gas supply. Should you need any further information or have any questions, please do not hesitate to contact me at the provided phone number or email.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]