

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

The Manager

[Gas Company Name]  
[Company Address]  
[City, State, ZIP Code]

Subject: Application for Domestic Gas Connection

Dear Sir/Madam,

I am writing to request a domestic gas connection at my residence located at [Your Address].

Details are as follows:

- Name: [Your Name]
- Address: [Your Address]
- Contact Number: [Your Phone Number]
- Type of Connection: Domestic
- Purpose: [Briefly state the reason for needing gas connection]

I have attached the necessary documents, including my proof of identity and residence. I kindly request you to process my application at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]