

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

DBS Bank

[Bank Address]
[City, State, Zip Code]

Subject: Request for Balance Confirmation

Dear Customer Service,

I hope this message finds you well. I am writing to request a confirmation of my account balance for my DBS Bank account [Account Number].

For your reference, my personal details are as follows:

- Full Name: [Your Full Name]
- Account Number: [Your Account Number]
- Type of Account: [Savings/Current/etc.]

I would appreciate it if you could provide me with the current balance at your earliest convenience. Should you require any further information, please do not hesitate to contact me via the details provided above.

Thank you for your assistance.

Sincerely,

[Your Name]