

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Care

DBS Bank

[Bank Address]  
[City, State, Zip Code]

Dear DBS Bank Customer Care Team,

Subject: [Brief Subject of Your Concern or Query]

I am writing to bring to your attention [describe your issue or inquiry].

[Provide specific details about your situation, including any account numbers or relevant information, if applicable.]

I would appreciate your assistance in resolving this matter at the earliest convenience.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Account Number (if applicable)]