

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

DBS Bank

[Branch Address]  
[City, State, Zip Code]

Dear [Bank Manager's Name],

Subject: Investment Advice Request

I hope this letter finds you well. I am writing to seek professional investment advice from your esteemed bank regarding my current financial situation and future investment opportunities.

As a [brief description of your financial background, e.g., "a novice investor" or "experienced investor"], I am particularly interested in exploring options in [specific investment areas, e.g., stocks, bonds, mutual funds, etc.]. My main objectives are [mention your investment goals, e.g., "capital growth," "retirement planning," etc.].

I would appreciate it if we could schedule a meeting at your earliest convenience to discuss potential investment strategies and recommendations tailored to my financial goals. Please let me know your available times, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]