

**\*\*DBA Approval Request Template\*\***

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**\*\*Subject:\*\*** DBA Approval Request for [Project Name/Database Change]

**\*\*To:\*\*** [DBA Manager's Name]

**\*\*From:\*\*** [Your Name]

**\*\*Date:\*\*** [Date]

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**\*\*1. Purpose of the Request:\*\***

[Briefly explain the purpose of the DBA approval request, e.g., creating a new database, modifying an existing schema, etc.]

**\*\*2. Project Overview:\*\***

[Provide a brief overview of the project and how it relates to the database.]

**\*\*3. Details of the Request:\*\***

- **\*\*Database Name:\*\*** [Name of the database]

- **\*\*Schema Changes:\*\*** [Describe any schema changes that need approval]

- **\*\*New Tables/Views:\*\*** [List any new tables or views being added]

- **\*\*Indexing Changes:\*\*** [Describe indexing modifications, if any]

- **\*\*Performance Considerations:\*\*** [Note any performance implications]

- **\*\*Backup and Rollback Plan:\*\*** [Outline the backup and rollback strategy.]

**\*\*4. Impact Analysis:\*\***

[Discuss potential impacts on performance, dependencies, and any systems affected.]

**\*\*5. Approval Needed By:\*\***

[Specify the deadline for approval, if applicable.]

**\*\*6. Additional Notes:\*\***

[Include any other pertinent information or context.]

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**\*\*Signature:\*\***

[Your Name]

[Your Position]

[Your Contact Information]

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**\*\*Attachments:\*\***

[List any attached documents, such as diagrams, reports, etc.]

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**\*\*End of Request\*\***