

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

I, [Your Full Name], hereby give my consent for [Organization Name] to conduct a Disclosure and Barring Service (DBS) check in relation to my application for [specific position or purpose].

I understand that this process involves the collection of personal data which will be used solely for the purpose of assessing my suitability for the role. I confirm that the information I provide is accurate and reliable.

I am aware of my rights regarding data protection and the handling of my personal information.

Please feel free to contact me if you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]