

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my keen interest in applying for the Doctor of Business Administration (DBA) program at [University Name]. With a background in [your background/field], I believe that pursuing a DBA will significantly enhance my ability to contribute to [specific goals or industry].

Throughout my career, I have gained valuable experience in [mention relevant experiences or roles] which has provided me with a solid foundation in [specific skills or knowledge relevant to DBA]. I am particularly drawn to [specific features of the DBA program, such as faculty, curriculum, or research opportunities] that align with my research interests in [specific area of interest].

I am confident that the DBA program at [University Name] will not only deepen my knowledge but also provide me with the insights needed to address [specific challenges or issues in your field]. I am eager to collaborate with esteemed faculty and fellow students who share my passion for [specific interests or goals].

Thank you for considering my application. I look forward to the opportunity to contribute to and grow within the [University Name] community.

Sincerely,
[Your Name]