

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Daycare Provider's Name]  
[Daycare Provider's Address]  
[City, State, Zip Code]

Dear [Daycare Provider's Name],

I hope this message finds you well. I am in the process of selecting a daycare provider for my child and would like to request references from current or past clients who can share their experiences with your services.

I believe that hearing from other parents will help me make an informed decision regarding the care and environment you provide. If possible, please provide me with the names and contact information of a few families who can speak to their experiences.

Thank you for your assistance. I look forward to hearing from you soon.

Warm regards,

[Your Name]