

[Your Daycare Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[Date]
[Parent's Name]
[Parent's Address]
[City, State, Zip Code]

Dear [Parent's Name],

We are thrilled to welcome you and your child to [Your Daycare Name]!

[Optional: Brief introduction or personal note about the daycare.]

Our goal is to provide a nurturing, safe, and engaging environment for your child. We understand the importance of finding the right care, and we are dedicated to meeting your family's needs.

Please find the following information regarding our services:

- ****Operating Hours****: [Insert hours of operation]
- ****Enrollment Process****: [Briefly describe how to enroll]
- ****Tuition Fees****: [Outline any fees, payment methods, or schedules]
- ****Activities Offered****: [List key activities or learning programs]

We invite you to schedule a visit to our facility to meet our staff and see our programs in action. If you have any questions or need further information, please do not hesitate to reach out.

Thank you for considering [Your Daycare Name]. We look forward to being a part of your child's journey!

Warm regards,

[Your Name]

[Your Position]

[Your Daycare Name]