

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Organization/Agency Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request funding assistance related to my disability, which significantly impacts my daily life and overall quality of living.

[Briefly describe your disability and how it affects your daily activities. Mention any relevant medical diagnoses or treatments, if applicable.]

Due to these challenges, I am seeking financial support to [explain what the funds will be used for, such as medical expenses, therapy sessions, assistive devices, or modifications to your home or vehicle].

I have attached [mention any relevant documents, such as medical records, letters from healthcare providers, or estimates for costs] to provide further context regarding my situation.

I appreciate your attention to my request and hope to hear from you soon.

Thank you for considering my situation and the assistance I need.

Sincerely,

[Your Name]