

[Your Company Letterhead]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

DHL Express

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Subject: End Use Letter for Raw Materials

Dear [Recipient Name],

We are writing to confirm the purpose and end use of the raw materials being shipped under the tracking number [Tracking Number].

Description of Shipment:

- Item(s): [List of Raw Materials]
- Quantity: [Quantity]
- Invoice Number: [Invoice Number]

End Use:

The raw materials outlined above are intended for use in [describe the specific application or process, such as manufacturing, research and development, etc.]. These materials will not be resold or utilized for any other purpose outside their intended use in our production process. We ensure that all relevant regulations and compliance standards are adhered to during the shipment and use of these materials.

Thank you for your assistance. Please do not hesitate to contact us if you require further information.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]